

Town of Chouteau Board of Trustees  
Regular Board Meeting  
June 10, 2024  
Following the PWA Meeting at 6:00 p.m.

AGENDA:

- 1) Call meeting to order; roll call.
- 2) Vote to enter into "Public Hearing" for the following items:
  - a) Public comment related to the 2024-2025 Fiscal Year Operating Budget for the Town of Chouteau, Oklahoma.
- 3) Vote to resume Regular Session.
  - a) No action was taken in Public Hearing
- 4) Discussion and possible action on approval to adopt Resolution No. 2024-1, accepting the 2024-2025 Fiscal Year Operating Budget for the Town of Chouteau, Oklahoma
- 5) Discussion and possible action on Consent Agenda:
  - May 2024 Purchase Orders and Encumbrances
  - May 2024 Payroll Report
  - May 2024 Financial Report
  - May 2024 Board Minutes
- 6) Discussion and possible action to remove any consent agenda item(s).
- 7) Unscheduled public appearances.
- 8) Scheduled public appearance:
  - a. Ron Whalen; permission to trim a tree across the street from him on 2nd st.
  - b. Barbara Kvittum; permission to put up a barrier at the corner of 222 S. Gray st.
  - c. Jenneta Green, discussion about fence being on utility easement. 125 N. 2nd
- 9) Discussion and possible action to approve payment to Oklahoma Municipal Assurance Group (OMAG) on 2024-25 Workers' Compensation Renewal Plan in the amount of \$31,923.00 which is divided between the Town and Public Works, with each entity paying \$15,961.50. Town's portion to come out of General Finance.
- 10) Discussion and possible action to approve Resolution 2024-2, authorizing OMAG to distribute escrow account funds in the amount of \$528.00 to be applied to the Workers' Compensation premium.
- 11) Discussion and possible action to approve payment to Oklahoma Municipal Assurance Group (OMAG) on 2024-25 Municipal Property Protection Renewal Plan in the amount of

\$30,226.00 which is divided between the Town and Public Works, with each entity paying \$15,113.00. Town's portion to come out of General Finance.

- 12) Discussion and possible action to approve payment to Oklahoma Municipal Assurance Group (OMAG) on 2024-25 Municipal General Liability/Auto Protection Renewal Plan in the amount of \$36,190.00 which is divided between the Town and Public Works, with each entity paying \$18,095.00. Town's portion to come out of General Finance.
- 13) Discussion and possible action to approve Kolker & Kolker, in preparation for FY 2023-2024 annual audit.
- 14) Discussion and possible action to approve paying Matthew "Doc" Renner out of Streets & Alley, Maintenance and Supplies for contract labor with road work at \$25.00 hr effective July 1, 2024.
- 15) Discussion and possible action to approve Budget Amendment 2024-18 appropriating \$50.00 into the Library Grants/Donations Fund with a donation received for the purchasing of flags.
- 16) Discussion and possible action to approve payment to TLS for repairs to signal lights at US-69/Main RR in the amount of \$4,151.00. Funds to be paid out of Streets & Alley
- 17) Discussion and possible action to approve payment to TLS for repairs to signal lights at US-69 & Harrison and US-69 & Main St in the amount of \$1,688.38.00. Funds to be paid out of Streets & Alley
- 18) Discussion and possible action on invoice from GC Enterprises in the amount of \$28,100.00.
- 19) Discussion and possible action to approve payment to Joe Goddard Enterprises for repairs to tornado sirens in the amount of \$2,400.00. Funds to be paid out of Civil Defense
- 20) Discussion and possible action to approve closing part of Olney and part of McCracken for the Word Fellowship Church Picnic on June 19th from 3:00 p.m. to 8:30 p.m.
- 21) Discussion and possible action to approve spending up to an additional \$6,500.00 from Pryor Asphalt for cold patch to repair roads. Funds to come out of Streets & Alley
- 22) Discussion and possible action to approve the Mayes County Dispatching agreement effective July 1, 2024.
- 23) Discussion and possible action to approve the Mayes County Jail agreement effective July 1, 2024.
- 24) Discussion and possible action to accept the resignation of Susie Boone from the Library Board effective June 30, 2024
- 25) Discussion and possible action to approve Budget Amendment 2024-21 appropriating \$75.00 into the Library Grants/Donations Fund with a donation received from the Garden Club.

- 26) Discussion and possible action to approve PWA to purchase the Police Dept's surplus 2016 Dodge Ram in the amount of \$22,818.00. Funds to be paid out CARES ACT.
- 27) Discussion and possible action to approve Budget Amendment 2024-22 decreasing \$5,500.00 from Police General Personnel to be appropriated into Court Personnel.
- 28) Discussion and possible action to approve Budget Amendment 2024-23 appropriating \$5,500.00 into Court Personnel from Police General Personnel.
- 29) Discussion and possible action to approve spending up to \$83,000.00 out of the ARPA Funds to help pay for a decanter at the sewer plant from Aqua Aerobic Systems, quote was in the amount of \$206,577.00, PWA paying \$123,577.00.
- 30) Discussion and possible action to fix the parking lots at the Town Hall, Library and Senior Citizen Building making them ADA compliant and which funds for the repairs to be paid out of.
- 31) Discussion and possible action to approve Budget Amendment 2024-24 to decrease \$1,146.88 from ARPA Capital Outlay.
- 32) Discussion and possible action to approve Budget Amendment 2024-25 to appropriate \$1,146.88 to ARPA Materials/Supplies.
- 33) Discussion and possible action to approve Budget Amendment 2024-26 to decrease \$26,502.00 from ARPA Other Outlay.
- 34) Discussion and possible action to approve Budget Amendment 2024-27 to appropriate \$26,502.00 to ARPA Materials/Supplies.
- 35) Discussion and possible action to appoint Gerald Corbett Jr. as a Volunteer Firefighter
- 36) Discussion and possible action to appoint Keaton Cantrell as a Volunteer Firefighter
- 37) Discussion and possible action to appoint Matthew Renner as a Volunteer Firefighter
- 38) Discussion and possible action to accept the resignation of Josh Glazebrook as a Volunteer Firefighter effective June 8, 2024.
- 39) *Discuss, possibly act on entering into executive session for the purpose of discussion and consideration of the employment, hiring, appointment, wages, promotion, demotion, disciplining or resignation of any Town employee. Authority: Title 25 Oklahoma Statutes 307 (B)(1).*
  - a. Discussion on making Amber Williams a salaried employee
- 40) Vote to return to regular session.
  - a. NO ACTION TAKEN IN EXECUTIVE SESSION
- 41) Discuss, possibly act on items discussed in Executive Session:

- a. Discussion and possible action on making Amber Williams a salaried employee
- 42) Discussion and possible action on Fire Chief Report
- 43) Discussion and possible action on the Town Attorney's Report.
- 44) Discussion and possible action on the Mayor's report.
- 45) New Business (any matter which could not have been reasonably foreseen prior to the posting of this agenda).
- 46) Adjournment.

Posted this 7th day of June, 2024  
Amber Rice  
Town Office Clerk