

Town of Chouteau Board of Trustees
Regular Board Meeting
January 13, 2025
Following the PWA Meeting at 6:00 p.m.

AGENDA:

- 1) Call meeting to order; roll call.
- 2) Discussion and possible action on Consent Agenda:
December 2024 Purchase Orders and Encumbrances
December 2024 Payroll Report
December 2024 Financial Report
December 2024 Board Minutes
- 3) Discussion and possible action to remove any consent agenda item(s).
- 4) Unscheduled public appearances.
- 5) Discussion and possible action to approve payment to Elfrink & Associates in the amount of \$10,700.00 for the 2023-2024 annual audit. (Funds to be split with PWA with each entity paying \$5,350.00.)
- 6) Discussion and possible action to approve the contract with The Computer Guy
- 7) Discussion and possible action to approve the postage machine lease agreement with Quadient Leasing in the amount of \$64.08 per month for 60 months.
- 8) Discussion and possible action to approve the quote for sidewalks on the corner of W. Main and S. Hayden (in front of the Methodist Church and to Library Pavilion) and which fund to take it out of.
- 9) Discussion and possible action to approve to pay the invoice from S and J Plumbing for water leak repairs at Fire Station #2 in the amount of \$1,645.00. Funds to be paid out of General Fire
- 10) Discussion and possible action to appoint or reappoint our representative to the Grand Gateway Board of Directors for 2025.
- 11) Discussion and possible action to approve the Consortium Member Agreement with Local Government Testing Consortium Substance Abuse Prevention Program (LGTC) for 2025 and to make Amber Rice the Designated Employer Representative for the Town.
- 12) Discussion and possible action to approve paying out the Fire Department employees unused vacation and comp hours over 20.

- 13) Discussion and possible action on revising the Town's policy regarding the Police Department's Holiday time and worked Holiday's
- 15) Discussion and possible action to approve Budget Amendment 2025-10, increasing Town Police Capital Outlay by \$45,807.48.
- 16) Discussion and possible action to approve the purchase of a 2024 Ford F150 Police Responder from Cooper Fleet Services and outfit not to exceed \$71,000.00. Funds to be paid out of Town Police Capital Outlay.
- 17) *Discuss, possibly act on entering into executive session for the purpose of discussion and consideration of the employment, hiring, appointment, wages, promotion, demotion, disciplining or resignation of any Town employee. Authority: Title 25 Oklahoma Statutes 307 (B)(1).*
 - a. Promote Samuel Sortet to Assistant Chief, with a rate of pay and effective an immediate effective start date
 - b. Promote Anthony Siler to Sergeant, with a rate of pay and an immediate effective start date
- 18) Vote to return to regular session.
 - a. NO ACTION TAKEN IN EXECUTIVE SESSION
- 19) Discuss, possibly act on items discussed in Executive Session:
 - a. Promoting Samuel Sortet to Assistant Chief, with a rate of pay and effective an immediate effective start date
 - b. Promoting Anthony Siler to Sergeant, with a rate of pay and an immediate effective start date
- 20) Fire Chief's Report
- 21) Code Enforcement Report
- 22) Police Chief Report
- 23) Attorney's Report.
- 24) Mayor's report.
- 25) New Business (any matter which could not have been reasonably foreseen prior to the posting of this agenda).
- 26) Adjournment.

Posted this 10th day of January, 2025
Amber Rice
Town Office Clerk

