

Town of Chouteau Board of Trustees
Regular Board Meeting
March 10, 2025
Following the PWA Meeting at 6:00 p.m.

AGENDA:

- 1) Call meeting to order; roll call.
- 2) Discussion and possible action on Consent Agenda:
February 2025 Purchase Orders and Encumbrances
February 2025 Payroll Report
February 2025 Financial Report
February 2025 Board Minutes
- 3) Discussion and possible action to remove any consent agenda item(s).
- 4) Unscheduled public appearances.
- 5) Discussion and possible action to approve the contract with The Computer Guy.
- 6) Discussion and possible action on networking upgrades with The Computer Guy in the amount of \$3,525.00.
- 7) Discuss, possibly act on approval of Resolution 2025-1 adopting a policy against discharge or dumping on town property except as authorized by Oklahoma Administrative Code 252:515-3-2.
- 8) Discussion and possible action to approve Budget Amendment 2025-14, appropriating \$105,000.00 into the City Sales Tax-PWA Transfer Fund. Revenue coming from City Sales Tax
- 9) Discussion and possible action to approve a City wide yard sale on the weekend of May 10th, 2025
- 10) Discussion and possible action to approve a payment to Aqua Aerobic Systems for an Actuator w/ a Stern Extension & floor stand in the amount of \$13,865.37 also included an Actuator assembly w/ spacer kit in the amount of \$7,383.92 and \$1,450.00 freight for a total of \$22,699.29. Funds to be paid Town General Maint/Supplies
- 11) Discussion and possible action to approve the site lease agreement with C.A.R.D. at the Community Building located at 111 N. McCracken, effective July 1, 2025 through June 30, 2026.
- 12) Discussion and possible action to approve Budget Amendment 2025-15, appropriating \$600.00 into Library Grants/Donations. Revenue received from Love's grant.

- 13) Discussion and possible action on Ordinance No. 2025-3 amending Town Code Section 16-20 regarding uses permitted in U-4 General Business District by amending setback restrictions on Tobacco Shops, Vapor Shops and Marijuana Dispensaries, and adding a severability clause and declaring an emergency.
- 14) Discussion and possible action to approve the Town Spring Clean-Up day for Saturday, April 19th, 2025.
- 15) Discussion and possible action on appointing a Budget Committee for the 2025-2026 fiscal year budget.
- 16) Discussion and possible action on possible repairs to Tornado Sirens at Sr. Building and Dollar General
- 17) Discussion and possible action on repairs to the tornado shelter.
- 18) Discussion and possible action to approve payment to ESO in the amount of \$2,069.18 for yearly reporting software. Invoice to be paid out of Fire General Capital Outlay.
- 19) Discuss, possibly act on approval of Ordinance 2025-2 amending Town Code Section 1-54 to increase board member compensation to \$175.00 per regular meeting, \$100.00 per special meetings, Mayoral compensation to \$750.00 per month, and Town Clerk/Treasurer compensation to \$750.00 per month, and determining effective date.
- 20) *Discuss, possibly act on entering into executive session for the purpose of discussion and consideration of the employment, hiring, appointment, wages, promotion, demotion, disciplining or resignation of any Town employee. Authority: Title 25 Oklahoma Statutes 307 (B)(1).*
 - a. Discussion to give Emma Labit a \$1.00 pay increase for earning her Level 2 Librarian Certification.
 - b. Discussion and possible action to hire Jalen Miller as a Police Officer with a rate of pay at \$19.00 per hour with effective start date
 - c. Discussion and possible action to buy out Jalen Miller's existing contract with the Chelsea Police Dept. in the amount of \$1,850.00, funds to be paid out of Town Police Capital Outlay.
- 21) Vote to return to regular session.
 - a. NO ACTION TAKEN IN EXECUTIVE SESSION
- 22) Discuss, possibly act on items discussed in Executive Session:
 - a. Discussion and possible action to approve giving Emma Labit a \$1.00 pay increase for earning her Level 2 Librarian Certification.
 - b. Discussion and possible action to hire Jalen Miller as a Police Officer with a rate of pay at \$19.00 per hour with effective date start
 - c. Discussion and possible action to buy out Jalen Miller's existing contract with the Chelsea Police Dept. in the amount of \$1,850.00, funds to be paid out of Town Police Capital Outlay.

- 23) Fire Chief Report
- 24) Police Chief Report
- 25) Code Enforcement Report
- 26) Attorney's Report
 - a. Discussion and possible action on report concerning status of existing library property and additional property acquisition from the Chouteau United Methodist Church.
- 27) Discussion and possible action on the Mayor's report.
- 28) New Business (any matter which could not have been reasonably foreseen prior to the posting of this agenda).
- 29) Adjournment.

Posted this 7th day of March, 2025
Amber Rice
Town Office Clerk