

Town of Chouteau Board of Trustees
Regular Board Meeting
August 12, 2024
Following the PWA Meeting at 6:00 p.m.

AGENDA:

- 1) Call meeting to order; roll call.
- 2) Discussion and possible action on Consent Agenda:
 - July 2024 Purchase Orders and Encumbrances
 - July 2024 Payroll Report
 - July 2024 Financial Report
 - July 2024 Board Minutes
- 3) Discussion and possible action to remove any consent agenda item(s).
- 4) Scheduled public appearance:
 - a. Jerran Miller, re: purchasing the property from the Town located East of Town Hall
 - b. Mona Newcomb, re: update on complaints she has made
- 5) Unscheduled public appearances.
- 6) Library Annual Report by Connie Holland
- 7) Discussion and possible action to approve payment to TLS in the amount of \$4,151.00.
Payment to be made out of Street & Alley
- 8) Discussion and possible action to approve Ordinance 2024-2 prohibiting the operation of minibikes on streets, alleys or highways within the Chouteau Town limits; setting penalty; and declaring an emergency
- 9) Discussion and possible action to approve Resolution 2024-3 casting a vote for Trustee of the Oklahoma Municipal Retirement Fund (OkMRF) to fill the expiring term of at-large trustee representing the entire membership.
- 10) Discussion and possible action to approve Network Enhancement Systems (NES) cost per image agreement for the Court Clerk's office

- 11) Discussion and possible action to approve the quote from Lee's Auto Repair in the amount of \$2,331.59 for Catalytic converters on the 2019 Ford interceptor. Funds to be paid out of Police T & E Other Outlay.
- 12) Discussion and possible action to approve the quote from Lee's Auto Repair in the amount of \$2,594.41 for Turbochargers on the 2019 Ford interceptor. Funds to be paid out of Police T & E Other Outlay.
- 13) Discussion and possible action to approve annual digiTICKET service fee in the amount of \$10,195.20. Funds to be paid out of Police T&E Other Outlay
- 14) Discussion and possible action to appoint Nora Crittenden Courtney to complete the vacant position on the Library's Board of Directors formerly held by Susie Boone.
- 15) Discussion and possible action on obtaining the lot from the Methodist Church adjacent to the West side of the Library in the amount of \$18,000.00
- 16) Discussion and possible action to approve a pay raise for Don Bendure for grant writing services. Funds being paid out of the Town General account
- 17) Discussion and possible action to approve spending up to \$20,000.00 to Conrad Fire Equipment for preventative maintenance, DOT inspections, pump testing and any necessary repairs to Fire vehicles. Funds to come out of General Fire Other
- 18) Discussion and possible action to approve spending up to \$3,500.00 to Casco Industries for SCBA flow testing and supplies. Funds to come out of General Fire Other
- 19) Discussion and possible action to approve spending up to \$5,000.00 at Premier signs and design for vinyl graphics on Brush 1 and the Command truck. Funds to come out of General Fire Capital Outlay.
- 20) Consider and take action on Resolution 2024-4 relating to the incurring of indebtedness by the Trustees of the Chouteau Educational Facilities Authority for the benefit of Independent School District No. 32, Mayes County, Oklahoma (Chouteau-Mazie Public Schools); authorizing the sale of revenue obligations; waiving competitive bidding with respect thereto and related matters.
- 21) *Discuss, possibly act on entering into executive session for the purpose of discussion and consideration of the employment, hiring, appointment, wages, promotion, demotion, disciplining or resignation of any Town employee. Authority: Title 25 Oklahoma Statutes 307 (B)(1).*
 - a. Pay raise for Peyton Sellers, Animal Caretaker, with effective date
 - b. Resignation of Amy Linam and pay all unused leave

22) Vote to return to regular session.

a. NO ACTION TAKEN IN EXECUTIVE SESSION

23) Discuss, possibly act on items discussed in Executive Session:

- a. Pay raise for Peyton Sellers, Animal Caretaker, with effective date
- b. Discussion and possible action to accept the resignation of Amy Linam and pay her all unused leave next pay period. 33.50 Sick hours and 117.50 Vacation hours

24) Discussion and possible action on Fire Chief Report

25) Discussion and possible action on Police Chief Report

26) Discussion and possible action on Code Enforcement Report

27) Discussion and possible action on the Town Attorney's Report.

28) Discussion and possible action on the Mayor's report.

29) New Business (any matter which could not have been reasonably foreseen prior to the posting of this agenda).

30) Adjournment.

Posted this 9th day of August, 2024

Amber Rice
Town Office Clerk