

Town of Chouteau Board of Trustees
Regular Board Meeting
February 12, 2024
Following the PWA Meeting at 6:00 p.m.

AGENDA:

- 1) Call meeting to order; roll call.
- 2) Discussion and possible action on Consent Agenda:
 - January 2024 Purchase Orders and Encumbrances
 - January 2024 Payroll Report
 - January 2024 Financial Report
 - January 2024 Board Minutes
- 3) Discussion and possible action to remove any consent agenda item(s).
- 4) Unscheduled public appearances.
- 5) Scheduled public appearances:
 - Karen Willyard; re: neighbors dogs
 - Travis Butler; re: roads at the Villas
- 6) Discussion and possible action to approve the use of the park Basketball court once a week to Christy Hayhurst to teach line dancing.
- 7) Discussion and possible action to approve the Mayes County Amateur Radio Club to reserve the pavilion at the park from 8 a.m. Saturday, June 22nd through 12 noon Sunday, June 23rd for a nationwide 24 hour Ham Radio Emergency Communications training event and public demonstration of Ham Radio.
- 8) Discussion and possible action to approve an estimate from The Computer Guy to replace the router. Estimate 1271 in the amount of \$1,225.00 or Estimate 1272 in the amount of \$1,449.05
- 9) Discussion and possible action to discuss dog call responsibilities.
- 10) Discussion and possible action to approve the site lease agreement with C.A.R.D. at the Community Building located at 111 N. McCracken, effective July 1, 2024 through June 30, 2025.

- 11) Discussion and possible action to approve payment to TLS Group in the amount of \$1,650.00 for December Service calls. Invoice to be paid from Streets and Alley, maintenance & supplies.
- 12) Discussion and possible action to approve the Consortium Member Agreement with Local Government Testing Consortium Substance Abuse Prevention Program (LGTC) for 2024.
- 13) Discussion and possible action to approve Budget Amendment 2024-1, increasing the Library's Grant & Donation budget by \$2,785.00 to reflect their State Aid.
- 14) Discussion and possible action to appoint David Powll as the Floodplain Administrator and to send him to an OWRB class for training.
- 15) Discussion and possible action to approve the quote from MES in the amount of \$1,748.06 to replace a hydraulic hose on extraction tools.
- 16) Discussion and possible action to approve the quote from Metro Emergency Upfitters LLC to outfit Brush 1 not to exceed \$25,000.00. Funds to be paid out of Fire General Capital Outlay.
- 17) Discussion and possible action to approve the spending up to \$55,000.00 on radios from Muskogee Communications at state contract pricing, funds to be paid out of the Special Fire.
- 18) Discussion and possible action to approve spending up to \$7,000.00 from Tulsa Spring to upgrade the suspension on Brush 1. Funds to be paid out of the Fire General Capital Outlay account.
- 19) Discussion and possible action to approve Budget Amendment 2024-2, increasing the Police T&E Capital Outlay budget by \$11,045.99 to reflect the check from OMAG for the Police truck insurance claim.
- 20) Discussion and possible action to approve a temporary quote from Clark's Body Shop for work done on the Police truck but not to exceed payment of \$15,000.00.
- 21) Discussion and possible action to approve the purchase of 7 laptop computers and 3 desktop computers. \$10,000.00 to be reimbursed through a grant. Total not to exceed \$14,000 to be paid out of Police T&E Other Outlay.
- 22) Discussion and possible action to approve Budget Amendment 2024-3, decreasing \$20,000.00 from the Police General Maint/Supplies budget to move to Police General Capital Outlay

- 23) Discussion and possible action to approve Budget Amendment 2024-4, increasing \$20,000.00 to the Police General Capital Outlay budget from the Police General Maint/Supplies.
- 24) Discussion and possible action to approve the quote from Motorola Solutions not to exceed \$45,807.48 for 800 MHZ radios to be paid out of Police General Capital Capital Outlay. This is a fully reimbursable grant.
- 25) *Discuss, possibly act on entering into executive session for the purpose of discussion and consideration of the employment, hiring, appointment, wages, promotion, demotion, disciplining or resignation of any Town employee. Authority: Title 25 Oklahoma Statutes 307 (B)(1).*
 - a. Discussion to promote Anthony Siler to Corporal with a \$1.00 per hr pay raise for added supervisory duties as well as K-9 handler responsibilities with effective date of February 18, 2024
- 26) Vote to return to regular session.
 - a. NO ACTION TAKEN IN EXECUTIVE SESSION
- 27) Discuss, possibly act on items discussed in Executive Session:
 - a. Discussion and possible action to promote Anthony Siler to Corporal with a \$1.00 per hr pay raise for added supervisory duties as well as K-9 handler responsibilities with effective date of February 18, 2024
- 28) Fire Chief Report
- 29) Attorney's Report.
- 30) Discussion and possible action on the Mayor's report.
- 31) New Business (any matter which could not have been reasonably foreseen prior to the posting of this agenda).
- 32) Adjournment.

Posted this 9th day of February, 2024

Amber Rice
Town Office Clerk

