

Town of Chouteau Board of Trustees  
Regular Board Meeting  
April 14, 2025  
Following the PWA Meeting at 6:00 p.m.

AGENDA:

- 1) Call meeting to order; roll call.
- 2) Discussion and possible action on Consent Agenda:
  - March 2025 Purchase Orders and Encumbrances
  - March 2025 Payroll Report
  - March 2025 Financial Report
  - March 2025 Board Minutes
- 3) Discussion and possible action to remove any consent agenda item(s).
- 4) Unscheduled public appearances.
- 5) Discuss and propose action on sponsoring and authorizing the Mayor or her designee to sign and submit all documents necessary for a 2025 Community Development Block Grant (CDBG) Water/Wastewater Engineering Application on behalf of the Town of Chouteau.
- 6) Discuss and proposed action on the Application Resolution 2025-2
- 7) Discuss and proposed action on the Fair Housing Resolution 2025-3
- 8) Discuss and proposed action on the Assurance of Matching Funds Resolution 2025-4
- 9) Discuss and proposed action on approving the following documents including but not limited to Citizen Participation Plan, Anti-displacement Plan, Verification of Leverage form, In-kind Equipment and Labor forms, HUD-2880 Disclosure form, W-9 Taxpayer Certification form, and any other required documentation.
- 10) Discussion and possible action to nominate a candidate to the OMAG Board of Trustees.
- 11) Discussion and possible action to approve a payment to The Computer Guy for a Flatbed Scanner at the Library in the amount of \$3,000.00. Funds to be paid out of Grants & Donations.
- 12) Discussion and possible action to approve payment to Oklahoma Municipal League the annual dues in the amount of \$2,643.39. Funds to be paid out of Town General
- 13) Discussion and possible action to approve payment to Penguin Management in the amount of \$2,172.00 for eDispatch services. Funds to come out of General Fire Capital Outlay

- 14) Discussion and possible action to allow the Library to roll over \$100,000.00 of their CD that matures at the end of April into a new one and apply the remaining balance into the Library Grants & Donations fund.
- 15) Discussion and possible action to approve Ordinance 2025-4, to grant a nonexclusive permit to Coxcom LLC, its affiliates, successors and assigns to construct, operate and maintain a cable system within the Town of Chouteau for a period not to exceed ten years.
- 16) Discussion and possible action on a Jefferson Highway Marker.
- 17) Discussion and possible action to approve the quote from Visual Force Inc. to outfit two patrol vehicles with prisoner partitions in the amount of \$3,865.00. Funds to come out of Police Maintenance/Supplies.
- 18) Discussion and possible action to approve Juan Ortega as a Volunteer Firefighter.
- 19) Discussion and possible action to approve Kyle Russell as a Volunteer Firefighter.
- 20) Discussion and possible action to remove Keaton Cantrell as a Volunteer Firefighter.
- 21) Discussion and possible action to pay the invoice to Pryor Asphalt in the amount of \$14,528.58. Funds to be paid out of Streets & Alley
- 22) *Discuss, possibly act on entering into executive session for the purpose of discussion and consideration of the employment, hiring, appointment, wages, promotion, demotion, disciplining or resignation of any Town employee. Authority: Title 25 Oklahoma Statutes 307 (B)(1).*
  - a. Discussion regarding the completion of the probationary period, and rate of pay for Sam Sortet as Asst. Chief.
  - b. Discussion regarding the completion of probationary period, and rate of pay for Anthony Siler as Sergeant.
- 23) Vote to return to regular session.
  - a. NO ACTION TAKEN IN EXECUTIVE SESSION
- 24) Discuss, possibly act on items discussed in Executive Session:
  - a. Discussion and possible action regarding the completion of the probationary period, and rate of pay for Sam Sortet as Asst. Chief.
  - b. Discussion and possible action regarding the completion of probationary period, and rate of pay for Anthony Siler as Sergeant.
- 25) Fire Chief Report
- 26) Police Chief Report
- 27) Code Enforcement Report

- 28) Attorney's Report
- 29) Discussion and possible action on the Mayor's report.
- 30) New Business (any matter which could not have been reasonably foreseen prior to the posting of this agenda).
- 31) Adjournment.

Posted this 11th day of April, 2025  
Amber Rice  
Town Office Clerk