

THE CHOUTEAU PUBLIC WORKS AUTHORITY BOARD OF TRUSTEES

REGULAR BOARD MEETING

December 12, 2023 AT 6:00 PM.

INVOCATION AND PLEDGE OF ALLEGIANCE

AGENDA:

- 1) Call meeting to order, roll call
- 2) Discussion and possible action on Consent Agenda
 - November 2023 Purchase Orders and Encumbrances
 - November 2023 Payroll Report
 - November 2023 Financial Report
 - November 2023 Board Minutes
- 3) Discussion and possible action to remove any consent agenda item(s)
- 4) Unscheduled Public Appearances
- 5) Presentation of hydraulic water analysis from OKAC
- 6) Discussion and possible action to approve a quote from Koons Gas Measurement in the amount of \$4,003.50. Gas Supplies
- 7) Discussion and possible action to approve quote from Reed's Backhoe & Dozer Service in the amount of \$4,000.00. D.R. Horton neighborhood
- 8) Discussion and possible action to approve the 2022-2023 audit from Elfrink & Associates.
- 9) Discussion and possible action to approve payment to Elfrink & Associates in the amount of \$10,200 for annual audit to be split between The Town of Chouteau and Chouteau Public Works Authority, with each entity paying \$5,100.00
- 10) Discussion and possible action to raise credit card limits to \$2,500.00
- 11) Discuss, possibly act on entering into executive session for the purpose of discussion and consideration of the employment, hiring, appointment, wages, promotion, demotion, disciplining, or resignation of any Public Works Authority employee. Authority: Title 25 Oklahoma Statutes 307 (B)(1)
 - a. Discussion and consideration to hire a Chouteau Public Works Authority worker

12) Vote to return to regular session.

a. NO ACTION TAKEN EXECUTIVE SESSION

13) Discuss, possibly act on items discussed in Executive Session:

a. Discussion and possible action to hire a Chouteau Public Works Authority worker

14) Discussion and possible action to allow PWA workers to roll over unused Comp Time and Vacation Time from 2023 to 2024 or sell back more than 40 hours of vacation and 20 hours of comp time as stated in the Policy

15) Discussion and possible action on attorney's report

16) Discussion and possible action on Utility Superintendent Report

17) New business (any matter which could not be reasonably foreseen prior to the posting of this agenda)

ADJOURNMENT

POSTED THIS 8TH DAY OF DECEMBER, 2023

Stacy Crutchfield, CPWA

