

THE CHOUTEAU PUBLIC WORKS AUTHORITY BOARD OF TRUSTEES  
REGULAR BOARD MEETING

APRIL 10, 2023: Following the Town meeting AT 6:00 PM.

MINUTES:

- 1) Mayor called meeting to order at 6:27pm, roll call

Present: Morgan-Y, Ogden-Y, Lane-Y, Grossman-Y, Dannels-Y, Couch-Y,  
Cunningham-Y

- 2) Motion made by Cunningham and seconded by Ogden to approve Consent Agenda

March 2023 Purchase Orders and Encumbrances

March 2023 Payroll Report

March 2023 Financial Report

March 2023 Board Minutes

Vote: Morgan-Y, Ogden-Y, Lane-Y, Grossman-Y, Dannels-Y, Couch-Y,  
Cunningham-Y

- 3) Discussion and possible action to remove any consent agenda item(s)- None
- 4) Unscheduled Public Appearances- Jeanne Neugin addressed board about ditches; Irvin Miller address board about water leaks on Jones Street - No Action
- 5) Motion made by Cunningham and seconded by Couch to remove the temporary 7% fuel surcharge from all trash services through Pryor Waste & Recycling, LLC due to diesel prices falling below \$3.75 per gallon for an extended period of time

Vote: Morgan-Y, Ogden-Y, Lane-Y, Grossman-Y, Dannels-Y, Couch-Y,  
Cunningham-Y

- 6) Motion made by Cunningham and seconded by Grossman to approve the 2021-2022 fiscal year audit

Vote: Morgan-Y, Ogden-Y, Lane-Y, Grossman-Y, Dannels-Y, Couch-Y,  
Cunningham-Y

- 7) Motion made by Cunningham and seconded by Grossman to pay Elfrink & Associates CPAs PLLC for the 2021-2022 fiscal year audit in the amount of \$9,700.00 to be split with the Town. (\$4,850.00 each)

Vote: Morgan-Y, Ogden-Y, Lane-Y, Grossman-Y, Dannels-Y, Couch-Y, Cunningham-Y

- 8) Motion made by Cunningham and seconded by Grossman to approve a budget amendment, adding \$130,000 to the Personnel Budget from Maintenance and Operations Budget

Vote: Morgan-Y, Ogden-Y, Lane-Y, Grossman-Y, Dannels-Y, Couch-Y, Cunningham-Y

- 9) Motion made by Cunningham and seconded by Couch to enter into executive session at 6:45pm for the purpose of discussion and consideration of the employment, hiring, appointment, wages, promotion, demotion, disciplining, or resignation of any Public Works Authority employee. Authority: Title 25 Oklahoma Statutes 307 (B)(1)

- a. Discussion and consideration to give pay increase to David Powell for completing class and passing test for class 'D' license for water and class 'D' license for wastewater

Vote: Morgan-Y, Ogden-Y, Lane-Y, Grossman-Y, Dannels-Y, Couch-Y, Cunningham-Y

- 10) Motion made by Cunningham and seconded by Couch to return to regular session at 6:57pm.

- a. NO ACTION TAKEN EXECUTIVE SESSION

Vote: Morgan-Y, Ogden-Y, Lane-Y, Grossman-Y, Dannels-Y, Couch-Y, Cunningham-Y

- 11) Discuss, possibly act on items discussed in Executive Session:

- a. Motion made by Cunningham and seconded by Couch to give pay increase to David Powell, \$.50 for completing class and passing test for class 'D' license for water and \$.50 for completing class and passing test for class 'D' license for wastewater. A total of \$1 per hour effective next pay period.

Vote: Morgan-Y, Ogden-Y, Lane-Y, Grossman-Y, Dannels-Y, Couch-Y, Cunningham-Y

- 12) Discussion and possible action on attorney's report- NO REPORT

- 13) Discussion and possible action on Utility Superintendent Report -Brenda reported on some accomplishments the PWA guys have been working on- No Action

14) No new business (any matter which could not be reasonably foreseen prior to the posting of this agenda)

15) Motion made by Cunningham and seconded by Ogden to adjourn the meeting at 7:01pm

Vote: Morgan-Y, Ogden-Y, Lane-Y, Grossman-Y, Dannels-Y, Couch-Y,  
Cunningham-Y

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Stacy Crutchfield, CPWA Clerk

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Brenda Cunningham, Mayor

