

THE CHOUTEAU PUBLIC WORKS AUTHORITY BOARD OF TRUSTEES
REGULAR BOARD MEETING
MAY 8, 2023 AT 6:00 PM.

INVOCATION AND PLEDGE OF ALLEGIANCE by David Morgan

MINUTES

- 1) Mayor called meeting to order, roll call

Present: Morgan-Y, Ogden-Y, Lane-Y, Dannels-Y, Couch-Y, Cunningham-Y

- 2) Motion made by Cunningham and seconded by Morgan to approve Consent Agenda

April 2023 Purchase Orders and Encumbrances

April 2023 Payroll Report

April 2023 Financial Report

April 2023 Board Minutes

Vote: Morgan-Y, Ogden-Y, Lane-Y, Dannels-Y, Couch-Y, Cunningham-Y

- 3) Discussion and possible action to remove any consent agenda item(s)-None

- 4) Unscheduled Public Appearances-April Heidler spoke to the board

- 5) Motion made by Cunningham and seconded by Morgan to approve the renewal of the drug testing contract with Local Government Testing Consortium (LGTC)

Vote: Morgan-Y, Ogden-Y, Lane-Y, Dannels-Y, Couch-Y, Cunningham-Y

- 6) Motion made by Cunningham and seconded by Morgan to enter into executive session at 6:07pm for the purpose of discussion and consideration of the employment, hiring, appointment, wages, promotion, demotion, disciplining, or resignation of any Public Works Authority employee. Authority: Title 25 Oklahoma Statutes 307 (B)(1)

- a. Discussion and consideration to give pay increase to Bradley Cantrell for completing class and passing test for class 'C' license for wastewater
- b. Discussion and consideration to give pay increase to Doyle Cantrell for completing class and passing test for class 'C' license for wastewater labs and 'C' license for water labs

- c. Discussion and consideration to give pay increase to Steven Heinze for completing class and passing test for class 'C' license for wastewater labs and 'C' license for water labs
- d. Discussion and consideration to move Roger Wishard from salary to hourly. Wages, start date, and how many hours
- e. Discussion and consideration to make Steven Heinze the assistant CPWA Administrator

Vote: Morgan-Y, Ogden-Y, Lane-Y, Dannels-Y, Couch-Y, Cunningham-Y

7) Motion made by Cunningham and seconded by Morgan to return to regular session at 6:53pm.

- a. NO ACTION TAKEN EXECUTIVE SESSION

Vote: Morgan-Y, Ogden-Y, Lane-Y, Dannels-Y, Couch-Y, Cunningham-Y

8) Discuss, possibly act on items discussed in Executive Session:

- a. Motion made by Cunningham and seconded by Morgan to give \$.50 pay increase to Bradley Cantrell for completing class and passing test for class 'C' license for wastewater effective next pay period

Vote: Morgan-Y, Ogden-Y, Lane-Y, Dannels-Y, Couch-Y, Cunningham-Y

- b. Motion made by Cunningham and seconded by Morgan to give \$.50 pay increase per license to Doyle Cantrell for completing class and passing test for class 'C' license for wastewater labs effective next pay period

Vote: Morgan-Y, Ogden-Y, Lane-Y, Dannels-Y, Couch-Y, Cunningham-Y

- c. Motion made by Cunningham and seconded by Morgan to give \$.50 pay increase per license to Steven Heinze for completing class and passing test for class 'C' license for wastewater labs effective next pay period

Vote: Morgan-Y, Ogden-Y, Lane-Y, Dannels-Y, Couch-Y, Cunningham-Y

- d. Motion made by Cunningham and seconded by Lane to move Roger Wishard from salary to hourly effective next pay period, making \$25 per hour not to exceed 30 hours per week

Vote: Morgan-Y, Ogden-Y, Lane-Y, Dannels-Y, Couch-Y, Cunningham-Y

- e. Motion made by Cunningham and seconded by Morgan to make Steven Heinze the assistant CPWA Administrator with a pay raise of \$.50 effective next pay period

9) Discussion and possible action on attorney's report- No Report

10) Discussion and possible action on Utility Superintendent Report- Report given by Roger Wishard- No Action

11) No New business (any matter which could not be reasonably foreseen prior to the posting of this agenda)

12) Motion made by Cunningham and seconded by Lane to adjourn the meeting at 7:05pm

Vote: Morgan-Y, Ogden-Y, Lane-Y, Dannels-Y, Couch-Y, Cunningham-Y

Stacy Crutchfield, CPWA Clerk

Brenda Cunningham, Mayor

