

THE CHOUTEAU PUBLIC WORKS AUTHORITY BOARD OF TRUSTEES

REGULAR BOARD MEETING

November 13, 2023 AT 6:00 PM.

INVOCATION AND PLEDGE OF ALLEGIANCE by David Morgan

Minutes:

- 1) Mayor called meeting to order at 6:10pm, roll call

Present: Morgan-Y, Lane-Y, Grossman-Y, Dannels-Y, Couch-Y, Cunningham-Y

Not Present: Smith

- 2) Motion made by Cunningham and seconded by Morgan to approve Consent Agenda

October 2023 Purchase Orders and Encumbrances

October 2023 Payroll Report

October 2023 Financial Report

October 2023 Board Minutes

Vote: Morgan-Y, Lane-Y, Grossman-Y, Dannels-Y, Couch-Y, Cunningham-Y

- 3) Discussion and possible action to remove any consent agenda item(s)-None

- 4) Unscheduled Public Appearances- Heard from Mary Payne, April Heidler, Mona Newcomb

- 5) Motion made by Cunningham and seconded by Morgan to approve invoice to McClure Management Consultants, LLC in the amount of \$1,875.00 for Natural Gas System Field Services provided by Integrity Resources, LLC.

Vote: Morgan-Y, Lane-Y, Grossman-Y, Dannels-Y, Couch-Y, Cunningham-Y

- 6) Motion made by Cunningham and seconded by Morgan to approve invoice to Reed's Backhoe & Dozer Service in the amount of \$2,500.00 for digging ditch for gas line on Osage. Original quote of \$1,500.00.

Vote: Morgan-Y, Lane-Y, Grossman-Y, Dannels-Y, Couch-Y, Cunningham-Y

- 7) Motion made by Cunningham and seconded by Grossman to approve quote from Reed's Backhoe & Dozer Service in the amount of \$4,000.00. D.R. Horton neighborhood

Vote: Morgan-Y, Lane-Y, Grossman-Y, Dannels-Y, Couch-Y, Cunningham-Y

8) Discussion and possible action on how to spend the insurance money from the backhoe: to fix it or buy new- No Action

9) Motion made by Cunningham and seconded by Dannels to enter into a lease agreement with Yellowhouse for 24 Months at \$2,700.00 per month to go towards the possible purchase of the backhoe quoted at \$111,691.00. To come out of the Equipment Account.

Vote: Morgan-Y, Lane-Y, Grossman-Y, Dannels-Y, Couch-Y, Cunningham-Y

10) Motion made by Cunningham and seconded by Grossman to approve the Chouteau Public Works Authority Schedule Board of Trustees Regular Meetings for the 2024 Calendar Year.

Vote: Morgan-Y, Lane-Y, Grossman-Y, Dannels-Y, Couch-Y, Cunningham-Y

11) Motion made by Cunningham and seconded by Dannels to approve the Chouteau Public Works Authority 2024 Schedule of Holidays.

Vote: Morgan-Y, Lane-Y, Grossman-Y, Dannels-Y, Couch-Y, Cunningham-Y

12) Motion made by Cunningham and seconded by Grossman to approve spending up to \$1,500.00 on the Christmas Party/Dinner and decorations/prizes. Date set for Friday December 15, 2023

Vote: Morgan-Y, Lane-Y, Grossman-Y, Dannels-Y, Couch-Y, Cunningham-Y

13) Motion made by Grossman and seconded by Dannels to approve Christmas Bonuses for all Chouteau Public Works Authority employees in the amounts of \$500 for full time employees and \$250 for part time employees.

Vote: Morgan-Y, Lane-Y, Grossman-Y, Dannels-Y, Couch-Y, Cunningham-Y

14) Motion made by Grossman and seconded by Lane to approve the Proposed 2024 Renewal Medical Plan with Blue Cross Blue Shield, Dental and Vision Renewal Plan with Guardian and Life Insurance Plan with Mutual of Omaha.

Vote: Morgan-Y, Lane-Y, Grossman-Y, Dannels-Y, Couch-Y, Cunningham-Y

15) Motion made by Cunningham and seconded by Morgan to enter into executive session at 6:48pm for the purpose of discussion and consideration of the employment, hiring, appointment, wages, promotion, demotion, disciplining, or resignation of any Public Works Authority employee. Authority: Title 25 Oklahoma Statutes 307 (B)(1)

- a. Discussion and consideration to hire a Chouteau Public Works Authority worker
- b. Discussion and consideration to hire a Chouteau Public Works Superintendent

Vote: Morgan-Y, Lane-Y, Grossman-Y, Dannels-Y, Couch-Y, Cunningham-Y

16) Motion made by Cunningham and seconded by Grossman to return to regular session.

a. NO ACTION TAKEN EXECUTIVE SESSION

Vote: Morgan-Y, Lane-Y, Grossman-Y, Dannels-Y, Couch-Y, Cunningham-Y

17) Discuss, possibly act on items discussed in Executive Session:

a. Motion made by Cunningham and seconded by Morgan to hire Cody Patton as a Chouteau Public Works Authority worker. Start date of November 27, 2023 and a starting pay of \$16.00 per hour

Vote: Morgan-Y, Lane-Y, Grossman-Y, Dannels-Y, Couch-Y, Cunningham-Y

b. Motion made by Cunningham and seconded by Grossman to hire David Powell as the Chouteau Public Works Superintendent at \$22.00 per hour

Vote: Morgan-Y, Lane-Y, Grossman-Y, Dannels-Y, Couch-Y, Cunningham-Y

18) Discussion and possible action on attorney's report-No Report

19) Discussion and possible action on Utility Superintendent Report-No Action

20) No new business (any matter which could not be reasonably foreseen prior to the posting of this agenda)

21) Motion made by Cunningham and seconded by Grossman to adjourn the meeting at 8:20pm.

Vote: Morgan-Y, Lane-Y, Grossman-Y, Dannels-Y, Couch-Y, Cunningham-Y

Stacy Crutchfield, CPWA

Brenda Cunningham, Mayor

