

THE CHOUTEAU PUBLIC WORKS AUTHORITY BOARD OF TRUSTEES
REGULAR BOARD MEETING

JUNE 12, 2023 FOLLOWING TOWN MEETING AT 6:00 PM.

MINUTES:

- 1) Lane called meeting to order at 6:56 pm, roll call

Present: Morgan-Y, Smith-Y, Lane-Y, Grossman-Y, Dannels-Y, Couch-Y

Not Present: Cunningham

- 2) Motion made by Lane and seconded by Morgan to approve Consent Agenda

May 2023 Purchase Orders and Encumbrances

May 2023 Payroll Report

May 2023 Financial Report

May 2023 Board Minutes

Vote: Morgan-Y, Smith-Y, Lane-Y, Grossman-Y, Dannels-Y, Couch-Y

- 3) Discussion and possible action to remove any consent agenda item(s)- No action

- 4) Unscheduled Public Appearances- Jeanne Neugin spoke to board about ditches- No Action

- 5) Motion made by Morgan and seconded by Lane to approve the PWA proposed budget for the 2023-2024 fiscal year

Vote: Morgan-Y, Smith-Y, Lane-Y, Grossman-Y, Dannels-Y, Couch-Y

- 6) Motion made by Lane and seconded by Morgan to approve hiring Kolker and Kolker Inc. to prepare for the 2022-2023 fiscal year annual audit.

Vote: Morgan-Y, Smith-Y, Lane-Y, Grossman-Y, Dannels-Y, Couch-Y

- 7) Motion made by Grossman and seconded by Morgan to approve payment to Oklahoma Municipal Assurance Group (OMAG) on 2023-24 Workers' Compensation Renewal Plan in the amount of \$33,948.00 which is divided between the Town and Public Works, with each entity paying \$16,974.00. Public Works Authority's portion to come out of Operations and Maintenance

Vote: Morgan-Y, Smith-Y, Lane-Y, Grossman-Y, Dannels-Y, Couch-Y

- 8) Motion made by Lane and seconded by Morgan to approve to authorize OMAG to distribute escrow account funds in the amount of \$310.00 to be applied to the Workers' Compensation premium.

Vote: Morgan-Y, Smith-Y, Lane-Y, Grossman-Y, Dannels-Y, Couch-Y

- 9) Motion made by Morgan and seconded by Grossman to approve payment to Oklahoma Municipal Assurance Group (OMAG) on 2023-24 Municipal Property Protection Renewal Plan in the amount of \$26,175.00 which is divided between the Town and Public Works, with each entity paying \$13,087.50. CPWA portion to come out of Operations and Maintenance account

Vote: Morgan-Y, Smith-Y, Lane-Y, Grossman-Y, Dannels-Y, Couch-Y

- 10) Motion made by Morgan and seconded by Grossman to approve payment to Oklahoma Municipal Assurance Group (OMAG) on 2023-24 Municipal General Liability/Auto Protection Renewal Plan in the amount of \$24,525.00 which is divided between the Town and Public Works, with each entity paying \$12,262.50. CPWA portion to come out of Operations and Maintenance account

Vote: Morgan-Y, Smith-Y, Lane-Y, Grossman-Y, Dannels-Y, Couch-Y

- 11) Motion made by Lane and seconded by Couch to remove Matthew Renner from the Public Works Authority payroll. Effective July 1, 2023

Vote: Morgan-Y, Smith-Y, Lane-Y, Grossman-Y, Dannels-Y, Couch-Y

- 12) Motion made by Lane and seconded by Couch to enter into executive session at 7:14 pm for the purpose of discussion and consideration of the employment, hiring, appointment, wages, promotion, demotion, disciplining, or resignation of any Public Works Authority employee. Authority: Title 25 Oklahoma Statutes 307 (B)(1)

- a. Discussion and consideration to give pay increase to Bradley Cantrell for completing class and passing test for class 'C' license for water

Vote: Morgan-Y, Smith-Y, Lane-Y, Grossman-Y, Dannels-Y, Couch-Y

- 13) Motion made by Lane and seconded by Couch to return to regular session at 7:20 pm.

- a. NO ACTION TAKEN EXECUTIVE SESSION

Vote: Morgan-Y, Smith-Y, Lane-Y, Grossman-Y, Dannels-Y, Couch-Y

- 14) Discuss, possibly act on items discussed in Executive Session:

- a. Motion made by Lane and seconded by Couch to give pay increase to Bradley Cantrell for completing class and passing test for class 'C' license for water. \$.50 per license. Effective next pay period

- 15) Discussion and possible action on attorney's report- No Action

- 16) Discussion and possible action on Utility Superintendent Report- Roger Wishard updated board on the work going on
- 17) New business (any matter which could not be reasonably foreseen prior to the posting of this agenda)- No action
- 18) Motion made by Morgan and seconded by Grossman to adjourn meeting at 7:30pm

Stacy Crutchfield, CPWA Clerk

Cecil Lane, Vice Mayor

